

**POWDER MOUNTAIN WATER and SEWER IMPROVEMENT DISTRICT
PUBLIC MEETING January 13, 2022
MEETING MINUTES**

MINUTES OF THE PUBLIC MEETING OF THE POWDER MOUNTAIN WATER AND SEWER IMPROVEMENT DISTRICT held on January 13, 2022 at 10:00 AM at the District Office located at 298 24th St. Ste. 150 Ogden, Utah 84401. (All Board Members and staff will be participating VIA Zoom participants ID #3278889056.) Please send email comments to czenger@pmwsid.org.

Trustees Present:

Robert Behrendt, Chair
Ronald Wilson, Vice Chair
Robert Cabot, Treasurer
Robert Bingham
James H. Harvey

Public Present:

Guy Williams
Darrel Child
Preston Child

Staff Present:

Roy Watts, District Manager
Carrie Zenger, District Clerk
Blake Hamilton-Attorney
Brad Gilson-Engineer

A. Welcome -Robert Behrendt, Chair

Oath of Office

- A. Robert Behrendt
- B. Ronald Wilson

Board Positions

- C. **Board Chairman-Robert Behrendt Elected**
- D. **Board Vice Chairman-Ronald Wilson Elected**
- E. **Treasurer-Robert Cabot Elected**

All Board Positions were nominated and Board unanimously approved with all voting "aye"

B. Public Comment *(Please limit comments to 3 minutes)*

None

Developmental Agreement for Sundown Condominium: The Developmental Procedure for Sundown Condo's development needs approval by the Board to move forward with the project.

Olympus Insurance Board Training: Darrel Child presented Board training on Errors and Omissions

- F. Code of Ethics
- G. Conflict of Interest
- H. Board Members responsibilities

C. Consent Items

1) Warrants to be paid:

- General account #1172-1190 in the amount of \$34,242.84
- Pizzel Springs Bond #1191-1193 in the amount of \$120,858.06

Trustee Harvey moved to approve warrants to be paid; Trustee Cabot second with all voting "aye"

2) Request for approval of the meeting minutes held on December 9, 2021.

Trustee Cabot moved to approve the minutes from December 9, 2021; Trustee Harvey second with all voting "aye"

3) Request for approval of transfer from PTIF in the amount of \$86,136.32

Trustee Cabot moved to approve the transfer from PTIF in the amount of \$86,136.32; Trustee Bingham second with all voting "aye"

PID Bond: Brad Gilson explained what a PID bond is and how it will help the District.

Water and Sewer Report: Spring Park lift station electronics have been failing. Delco Western has been on site for repairs. The SCADA system is also down so the lift station is not communicating. Water system is working well. The drop in the well is consistent with the usage on the mountain.

Report on DDW Bond: Staff attended the DDW Board Meeting for the approval of the top of the mountain bond. DDW approved the bond for \$1,700,000 for 30 yrs at 2.5 % interest.

Fraud Risk Assessment: The assessment was reviewed by the board. The Board appointed Trustee Wilson and Trustee Bingham as the internal auditors.

Trustee Cabot moved to appoint Trustee Wilson and Trustee Bingham as the internal auditors; Trustee Harvey second with all voting "aye". Trustee Wilson abstain

Call to Audit for 2021: The Board approved the Call to Audit for 2021 to be performed by Child Richard CPA.

Trustee Wilson moved to approve Child Richard to move forward with the 2021 audit; Trustee Cabot second with all voting "aye".

Ratification of Developmental Procedures: The Developmental Procedure was reviewed by the Board for approval.

Trustee Wilson moved to approve the Developmental Procedures and Annexation process; Trustee Bingham second with all voting "aye".

Resolution 2022-01 Developmental Procedures and Annexation; Resolution for Developmental Procedures and Annexation Process was reviewed.

Trustee Cabot moved to adopt Resolution 2022-01; Trustee Bingham second with all voting "aye".

D. Report on District's Financials – Carrie Zenger

The District's financials including Budget vs. Actuals, Check register and the balances of bank accounts were reviewed.

Trustee Wilson requested the impact fee break out and the meter breakout.

E. Motion was made to adjourn the public meeting for a closed strategy session to discuss the acquisition of real property, including any form of water right, and any pending or reasonably imminent litigation.

F. Public Meeting Reconvened

Motion to reconvene public meeting

G. Action

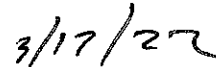
None

I. Adjourn

Trustee Harvey moved to adjourn the meeting at 12:19 PM.



Board Chairman



Date