

**POWDER MOUNTAIN WATER and SEWER IMPROVEMENT DISTRICT
PUBLIC MEETING March 4, 2021
MEETING MINUTES**

MINUTES OF THE PUBLIC MEETING OF THE POWDER MOUNTAIN WATER AND SEWER IMPROVEMENT DISTRICT held on March 4, 2021 at 1:00 PM at the District Office located at 298 24th St. Ste. 150 Ogden, Utah 84401. (All Board Members and staff will be participating VIA Zoom participants ID #3278889056.) Please send email comments to czenger@pmwsid.org.

Trustees Present:

James H. Harvey, Chair
Trustee Bob Behrendt
Trustee Mark Schroetel
Trustee Robert Cabot
Trustee Ronald Wilson

Staff Present:

Roy Watts, District Manager
Carrie Zenger, District Clerk
Blake Hamilton-Attorney
Jim Milligan-Engineer

A. Welcome – James H. Harvey, Chair

Trustee Harvey has resigned his position of Chairman of the Board.

B. Board Positions Revised:

Trustee Cabot moved to appoint Robert Behrendt as Chairman; Trustee Wilson second with all voting “aye”

Trustee Behrendt moved to appoint Ronald Wilson as Vice Chairman; Trustee Cabot second with all voting “aye”.

Trustee Behrendt moved to appoint Robert Cabot; Trustee Wilson second with all voting “aye”.

- **Chairman-Robert Behrendt**
- **Vice Chairman-Ronald Wilson**
- **Treasurer-Robert Cabot**

C. Public Comment *(Please limit comments to 3 minutes)*

None

D. Consent Items

- 1) Warrants to be paid:
 - General account #914-927 in the amount of \$58,115.25
 - Pizzel Springs Bond #929-932 in the amount of \$21,759.00
 - Impact Account #928 in the amount of \$8,024.00

Trustee Wilson suggested to meet with Gilson Engineering to review invoice #3681 for \$5,260.00 and approve next month after the resolution of invoice charges.

Trustee Harvey move to approve consent item #1 with the exception of said invoice; Trustee Wilson second with all voting "aye".

Pizzel Springs update: Pipeline bid opening is still scheduled for Tuesday the 9th. Pumphouse bid is still in negotiations. The storage tank bid will be put out for bid by the weekend. The District will be supplying the pipe for the line as the price is increasing. There will be an addendum issued for the contractors. The water quality report is coming in better. DDW has issued some deficiencies for our water system. We have a corrective action plan in place and we have a year to take care of them.

Water and Sewer system update: High flows are starting and we will be cleaning out the lift stations and check the airvac's. Daily maintenance of manholes are being done. Snowflake station was plugged with wipes. The District will be issuing a letter to the customers.

We had another frozen service in Ridge Nest. The meter itself had froze. Heat tape was placed on and is now functioning. Long term the main lines will need to be put in deeper. Anything underground will need to be monitored during the winter.

Trustee Wilson would like some scope of work for the Capital Facilities Plan.

Approval for MACU to proceed with the Visa limit increase: The District would like approval for the Visa amounts to be increased so that we may close the Zions Visa's. The limit would be the same as Zions Bank for a combined total of \$25,000.

Trustee Cabot moved to approve the limit of \$25,000; Trustee Schroetel second with all voting "aye".

Approval of purchase for new vehicles: The District would like to trade the two vehicles in and purchase two new ones. We need approval to talk to MACU for a loan for each of them.

Trustee Wilson moved to approve staff to proceed with vehicle options; Trustee Cabot second with all voting "aye".

SCADA Homeland Security: Roy has reviewed the District's SCADA security and has found that we need better security to be in compliance with Homeland Security and vulnerability from the public. We received a bid of \$3183.00 to update our system.

This item is tabled until next month.

Helix IT Network Proposal: Roy reviewed the reason the District is in need of IT Support and suggested that we keep Helix Network as our support for IT.

Trustee Wilson moved to approve the Helix proposal and the bid for the SCADA hardware upgrade up to \$3500.00; Trustee Cabot second with all voting "aye".

D. Report on District's Financials – Carrie Zenger

The District's financials including Budget vs. Actuals, Check register and the balances of bank accounts were reviewed.

E. Motion was made to adjourn the public meeting for a closed strategy session to discuss the acquisition of real property, including any form of water right, and any pending or reasonably imminent litigation.

F. Public Meeting Reconvened
Motion to reconvene public meeting

G. Action
None

H. Adjourn
Trustee Harvey moved to adjourn the meeting at 2:53 PM

Robert Pellicani

Board Chairman

3/4/21

Date