

**POWDER MOUNTAIN WATER and SEWER IMPROVEMENT DISTRICT  
PUBLIC MEETING OCTOBER 8, 2020  
MEETING MINUTES**

**MINUTES OF THE PUBLIC MEETING OF THE POWDER MOUNTAIN WATER AND SEWER IMPROVEMENT DISTRICT held on October 8, 2020 at 9:00 AM at the District Office located at 298 24<sup>th</sup> St. Ste. 150 Ogden, Utah 84401. (All Board Members and staff will be participating VIA Zoom participants ID #3278889056.) Please send email comments to czenger@pmwsid.org.**

*Trustees Present:*

James H. Harvey, Chair  
Trustee Bob Behrendt  
Trustee Mark Schroetel  
Trustee Mike Moyal  
Trustee Ronald Wilson

*Staff Present:*

Roy Watts, District Manager  
Carrie Zenger, District Clerk  
Blake Hamilton-Attorney  
Brad Gilson-Engineer

**A. Welcome** – James H. Harvey, **Chair**

**B. Public Comment** *(Please limit comments to 3 minutes)*

**C. Consent Items**

- 1) Request for approval of District bills to be paid.
  - Warrants in the amount listed below:
  - #788-806 General Account \$34,881.97
  - #804-807 Cobabe Well for \$17,161.50
  - #808-817 Pizzel Springs Bond for \$25,298.84

**Trustee Wilson requested that the Budgets vs. Actuals to be corrected to reflect the taxes and Aflac show the reimbursement from the employees.**

**Trustee Behrendt moved to approve the consent items; Trustee Schroetel second with all voting "aye".**

- 2) Ratification of warrants paid:
  - Christensen Palmer & Ambrose \$495.00
  - Comcast \$166.73
  - Workman's Comp \$256.68
  - Fleet Operations \$650.45
  - Eden Heights \$2,937.25
  - Lowe's \$184.93
  - Delco Western \$764.00

RB 

• Mountain Land	\$764.00
• Old Castle	\$1,340.00
• Aflac	\$633.14
• Chambers Construction	\$1,020.00
• Barenett Water	\$1,045.00
• Parr Brown Gee	\$99.00
Total	\$10,170.64

**Trustee Behrendt moved to ratify the warrants; Trustee Schroetel second with all voting "aye".**

**Pizzel Springs:** The contractor has mobilized and started digging. He found a column of lime stone rock which is the conduit for the source of water. He is sitting above that and is waiting for supplies to proceed. The District is concerned with weather because of the impact on the ski season. Nexr week he will excavate to see what is underneath the column. The goal is to capture all water that is visual. The booster pump station will be set away from the mountain slightly so the toe fof the slope hits the station at 3 ft. and backfill the back side to full height so it will look like its sitting back in the mountain. All sides and top will be constructed with concrete and install concrete anchors at top and bottom and install vertical cedar slats. The ditch is acting as a storm drain for UDOT. We will pipe a portion and level out for more of a shoulder for parking. RMP is delayed as they are doing emergency repairs from the storm.


Gilson Engineering is still working on the booster pump design, the transmission lines are designed and there is a design for the tank. Trustee Schroetel suggested that the pressure line follow the cat track instead of the line up the hill and continue to the top. The booster pump station is designed to hook into Cobabe Well if needed, have enough space to treat water and have emergency power installed.

**Water Grant:** Gilson Engineering has finalized the paperwork for the grant. The State of Utah has changed their way of submission and the District is responsible for setting up an account and submitting instead of the Engineering Firm. Because of this situation the District is unable to submit for the Grant this year due to needing time to set up accounts through the State in their name. The proposal will be submitted next year. This will give Gilson Engineering time to continue to prepare any more documentation if needed.

**Overlook Subdivision:** Brad received an email with the information needed to submit to the DDW for the operating permit. The one year warranty will start and they can continut to build homes.

**Aspen Ridge Subdivision:** Brad will submit to the Disvision of Drinking Water for a permit to begin moving forward.

**Capital Facilities Plan and Impact Fee update:** Gilson Engineering has been reviewing all past information on the District and with the developer to see where they are headed with

RB 

development. They can now move forward with the analysis and the capital facilities plan. The Board will have full input with where they would like the District to be headed in the future.

**Standards & Specs update:** Gilson Engineering is in the process of updating the Standards and Specifications. A draft will be made available in the November Board Meeting.

**Lateral repairs status:** The developer has installed three repairs. They are deeper, adding insulation and heat tape for emergencies. Temperature probes will need to be installed.

**Water System:** The flow is about 10 gallons a minute. Roy met with a consultant regarding the SCADA and the lift stations for maintenance. It will cost the District approximately \$100,000 a year. They also reviewed the sewer system. There is a long range plan for maintenance in the sewer system. This would also be approximately \$75,000 a year to maintain. The District would like to eventually go gravity feed as a system. These issues will be added to the Capital Facilities Plan and Impact Fee Analysis.

The operators found another water saddle that was leaking. Roy would like to contact Geneva for replacement of each of the saddles they have installed.

The flushing of the waterline at Overlook took quite a bit of water. We will need to mitigate in November. We are close to getting our order from the state.

**Sewer System:** The operators have checked manholes and will need to flush the lift station tanks Summit area. The District will get that done while Geneva is in the area. The system is in good shape.

**Powder Ridge Village Association Agreement:** Trustee Harvey stated that he received a phone call from Rob Moore and that he has made no commitments to him. Roy reviewed the agreement that the Association presented recommended not to sign. Trustee Behrendt agrees and suggests that the District respond through staff to the agreement in a letter and proceed with Rules and Regulations of the District as far as collection process.

**Trustee Behrendt moved that the District deny Mr. Moores request fore deferral of stand by fees, that the staff put in writing to Mr. Moore and remind Mr. Moore of their obligation according to District policy and the District staff will persue the steps as outlined in the Rules and Regulations of the District: Trustee Moyal second with all voting "aye". Trustee Harvey abstain**

**Summit Proposal:** Trustee Behrendt reviewed a meeting that had taken place. He stated that the District does acknowledge that we owe Summit for the water we have been using. We are not in agreement of the methodology. We further discussed the conveyance of the infrastructure and the Master Annexation and Developmental Agreement. We agreed to proceed with gathering additional information and engaging certain parties for further discussion. Trustee Behrendt requests that the Board authorize the engagement of certain parties to continue with this process. He is suggesting that Brad and Roy work together to identify the easements for conveyance.

**Trustee Behrendt moved to table this item; Trustee Wilson moved with all voting "aye".**

RB 

**Trustee Schroetel abstain**

**Trustee Harvey suggests that Trustee Behrendt put in writing the agenda and conversations of the meeting in writing for documentation purposes.**

**Board Members Terms and Training:** There are three board members terms that are up December 31, 2020. The County will advertise in the paper and the District will post on their website and send out notifications with the invoicing. The Board members do need to the training for this year for yearly compliance.

**Proposal from Christensen Palmer & Ambrose:** Staff is requesting that the Board approve the proposal to do reconciliation and payroll.

**Trustee Wilson moved to use Christensen Palemr and Ambroses to use for the reconciliation and payroll; Trustee Schroetel second with all voting "aye".**

**2021 Tentative Budget:** A review of the 2021 budget was done. Trustee Wilson is suggesting that we fund an emergency fund of \$50,000. He is requesting that we deposit \$25,000 back into the PTIF account.

**Power at Hidden Lake and Timberline Parking Lot:** Roy reviewed that the District is paying for power at Timberline Parking Lot and Ski Patrol building. We would like to turn the power off at the parking lot. The ski patrol building is used by Summit and would like to bill them for their use or transfer into their name. Trustee Harvey is suggesting that Blake have a meeting with Annem regarding the ownership of the Ski Patrol building.

**Open Bond Account at Mountain America:** Authorization is needed to open an account for the Bond proceeds of Pizzel Springs.

**Trustee Behrendt moved to open the account; Trustee Wilson second with all voting "aye".**

**F. Report on District's Financials – Carrie Zenger**

The District's financials including Budget vs. Actuals, Check register and the balances of bank accounts were reviewed.

**F. Motion was made to adjourn the public meeting for a closed strategy session to discuss the acquisition of real property, including any form of water right, and any pending or reasonably imminent litigation.**

**G. Public Meeting Reconvened**

Motion to reconvene public meeting

**H. Action**

None

I. Adjourn

Trustee Behrendt moved to adjourn the meeting at 11:20 A.M.; Trustee Schroetel second with all voting "aye".

RB

Board Vice Chairman

December 14, 2020

Date

RB

RTA