

**POWDER MOUNTAIN WATER and SEWER IMPROVEMENT DISTRICT
PUBLIC MEETING November 5, 2020
MEETING MINUTES**

MINUTES OF THE PUBLIC MEETING OF THE POWDER MOUNTAIN WATER AND SEWER IMPROVEMENT DISTRICT held on November 5, 2020 at 3:00 PM at the District Office located at 298 24th St. Ste. 150 Ogden, Utah 84401. (All Board Members and staff will be participating VIA Zoom participants ID #3278889056.) Please send email comments to czenger@pmwsid.org.

Trustees Present:

James H. Harvey, Chair
Trustee Bob Behrendt
Trustee Mike Moyal
Trustee Ronald Wilson

Staff Present:

Roy Watts, District Manager
Carrie Zenger, District Clerk
Blake Hamilton-Attorney
Brad Gilson-Engineer

A. Welcome – James H. Harvey, **Chair**

B. Public Comment (*Please limit comments to 3 minutes*)

C. Consent Items

- 1) Request for approval of District bills to be paid.
 - Warrants in the amount of:
 - General Account #818-832 in the amount of \$24,387.18
 - Pizzel Springs Bond #833-834 in the amount of \$67,175.00

Trustee Behrendt moved to approve warrants 818-832 in the amount of \$24,387.18 and warrants 833-834 in the amount of \$67,175.00; Trustee Wilson second with all voting "aye".

Status of Pizzel Springs: The holes have been backfilled and have found water. The uphill water is being captured. Pipes are being installed at pump house #2.

Project schedule and bidding of the booster pump station: The bid has been advertised and there will be a bid opening the week prior to Thanksgiving. March 1, 2021 is the end date stated in the documents pending any state statues for delayed time. Forward all bids to staff for Board approval. Trustee Behrendt is requesting a report back regarding the bids at the executive meeting on Tuesday.

Capacity Assessment Letter Request for Sky Lodge, Overlook and Horizon Run: The District received a request for an additional Capacity Assessment for one (1) lots in Horizon Run, three (3) at Sky Lodge and two (2) on Overlook. There should be no issue with Horizon Run and Onvelook as far as capacity. There is an issue with how to get water to the three lots at Sky Lodge. It is a

deadhead zone. The Developer will need to install a booster pump station with a variable speed drive and include fire protection. There will be maintenance costs as a part of the District. Other option is to install another tank. Staff has direction to proceed with the Capacity Assessment for Horizon Run and Overlook.

Easement and fee title exhibit for Summit infrastructure conveyance: Roy received a phone call from Anne Winston regarding the conveyance. They set up a meeting next week to discuss the issue. She is suggesting that Summit use their own consultants to cut costs and then submit to us. Anne was notified that the District will need an escrow set up for reassurance of payment for our consultants that are used. Trustee Behrendt would like an internal meeting to discuss the wants of the District before the next meeting with Summit.

Standards and Specifications: Brad sent out a draft to the Board for recommendations and comments and would like to adopt them at the next months meeting.

Impact Fee Analysis and Capital Facilities Plan Update: Brad is requesting a meeting to review the details of the plan so that he may continue with the finalization of the plan.

Sewer System: System is fine. The lift station have been cleaned out. Updates on the SCADA system were done.

Water System: There was a water line break in the Powder Mountain West subdivision. The owner had broke the valve to his home that shut the water off. There is no outside access of his home for the District to shut the water so we had to shut the entire subdivision off to stop the flow. The District will eventually need to replace the thermal coils so that the District has a way to shut off each individual home. The short term fix is to contact each home owner to install a current ball valve to turn the system off. Then the homeowner to install a valve above the meter for them to shut off when they are not in town. Shared cost with the owners is the recommendation.

Pizzel Springs Redevelopment: Gilsoin Engineering will need approval to purchase the pipe for the project to move ahead. The cost is approximately \$10,000. Board approved to move forward.

2021 Budget: Line items were reviewed.

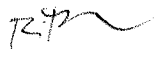
Fraud Risk Assessment: The assessment was reviewed according to the state requirements that were put in place for 2020. This document will be uploaded to the State website by the end of the year.

Standards and Specifications: See review above.

Trustee Wilson moved to accept the tentative Standards and Spec; Trustee Behrendt second with all voting "aye".

Change Order for Pizzel Springs: Brad will send out the change order to the Board.

Trustee Behrendt to move approve the change order for Pizzel Springs and allow agents and engineers to move forward with a dollar amount up to \$20,000; Trustee Wilson second with all voting "aye".

RB 

Conveyance of infrastructure: On October 23, 2020 staff and Trustee Behrendt, Trustee Wilson, met with Summit and their representatives via zoom meeting to discuss this issue. The District is moving forward with our part of the conveyance and will meet in the near future.

F. Report on District's Financials – Carrie Zenger

The District's financials including Budget vs. Actuals, Check register and the balances of bank accounts were reviewed.

F. Motion was made to adjourn the public meeting for a closed strategy session to discuss the acquisition of real property, including any form of water right, and any pending or reasonably imminent litigation.

G. Public Meeting Reconvened

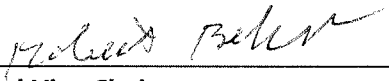
Motion to reconvene public meeting

H. Action

None

H. Adjourn

Trustee Behrendt moved to adjourn the meeting at 5:35 PM; Trustee Wilson second with all voting "aye".



Board Vice Chairman



Date