

**POWDER MOUNTAIN WATER and SEWER IMPROVEMENT DISTRICT
PUBLIC MEETING May 21, 2019
MEETING MINUTES**

MINUTES OF THE PUBLIC MEETING OF THE POWDER MOUNTAIN WATER AND SEWER IMPROVEMENT DISTRICT held on May 21, 2019 at 3:00 PM in the Weber County Commission Office Room #365, located at 2380 Washington Blvd., Ogden, Utah 84401.

Trustees Present:

James H. Harvey, Chair
Trustee Bob Behrendt
Trustee Mark Schroetel
Trustee Mike Moyal
Trustee Ronald Wilson

Public:

Daniel Rondeau

Staff Present:

Roy Watts, District Manager
Carrie Zenger, District Clerk
Blake Hamilton-Attorney
Mark Miller-Engineer

A. *Welcome* – James H. Harvey, **Chair**

B. *Public Comment*
None

C. *Consent Items*

- 1) Request for approval of District bills to be paid.
 - Warrants #473-496 in the amount of \$63,458.35.
- 2) Request for approval of the minutes for the meeting held on
 - February 26, 2019
 - March 26, 2019
 - April 16, 2019

Trustee Behrendt moved to approve consent items 1 & 2; Trustee Schroetel second with all voting "aye".

District Financials for 2019-Chuck Palmer

Chuck Palmer reviewed the 2018 financials, there were no outstanding issues and the financials balance. Trustee Wilson requested some additional information regarding the State requirements on the compilation report. We will include it with the next report. There is no need for a Policy regarding Custodial Risk.

Trustee Behrendt moved to approve the 2018 Financial Report; Trustee Moyal second with all voting "aye".

D. Mark Miller-

PRUD Agreement- Roy reviewed the Agreement that is forthcoming from Summit stating that the Homeowners Association will be responsible for the infrastructure with the main lines to the homes and not the District. Mark is recommending that the District should not ever accept impeded infrastructure.

Report on New Well- Zim Industries is on site and testing the well. Plumbness and alignment testing has never been performed. Mark told Zim Industries they would need to perform this process. Mark reviewed the drawdown and the pressures. They left the site and went back to California and will return to the site after the weather clears up. We are still on track for the June 16, 2019 deadline.

Meeting with County Engineers on Summit Infrastructure issues- Mark recommends creating a map and show the problem areas, cost and resolution for each party affected. This will be the basis for the Punchlist for the County. Mark's biggest concern is the frozen pipes and the lift stations that need to be covered.

Source Reduction Report- Source Reduction report was reviewed, and the information used to conclude for the State. The District will need to submit a letter to the State stating that we are in agreement of this reduction of 450 GPM.

Trustee moved to approve the Source Reduction Report and authorize Roy to submit a letter to the appropriate State Officials; Trustee Wilson second with all voting "aye".

E. Manager's Report

Sewer System-Sewer lagoons are at capacity and are flowing fine. All snow is melting into the lift stations. Some infiltration is coming from the manholes that were not sealed properly. Two air vacs were installed due to frozen lines. Some manholes will need to be raised this summer and resealed. The District will issue a letter regarding the sump pump removal from the homes.

Water System- The water system is fine. Hidden Lake tank will be cleaned soon. Water usage is way down. Johnson Electric will be inspecting our system and look to see what needs to be repaired or updated. Trustee Schroetel suggested to check the motors and transformers.

Changes to Bloomington Well Pumphouse-The pumphouse was relocated to the parking lot which makes it more accessible and saved Summit a substantial amount of money.

Boundary Declaration- The District is required to submit to the State a Meets and Bounds Declaration. Mark Miller is creating an exhibit and the District will need to submit another annexation for several parcels that are not in the District. We will present to the Board at the next meeting.

F. Business Items

Storage Unit and Placement- The District is in need of an office and storage on the mountain. There are several items that are being stored in different areas that need to be placed and locked up. It will be placed by Hidden Lake until the District can utilize the Pump House area.

Trustee Behrendt moved to approve the placement of the container at Hidden Lake not to exceed six months; Trustee Wilson second with all voting "aye".

Amended Policies & Procedures-

Trustee Wilson moved to table this discussion until next meeting for approval; Trustee Behrendt second with all voting "aye".

Authorization to use SKM for the SCADA System and Johnson Electric as the District electrician- Roy reviewed the reasoning of recommending the use of SKM and Johnson Electric for their on call Professional Services.

Trustee Wilson moved to approve the use of SKM and Johnson Electric as our SCADA and Electrician for the District' Trustee Behrendt second with all voting "aye".

Approval for Petition for Annexation of Parcel #22-007-0101, Lonnie & Jennifer Martinez Desert Fence for the repair of Sewer Lagoon Fence- Blake reviewed the annexation process for this parcel and that this is only for one sewer connection.

Trustee Schroetel moved to approve the Petition for Annexation for Parcel 22-007-0101, Martinez; Trustee Wilson second with all voting "aye".

Approval for the use of Desert Fence Company for the Fence repairs at the lagoons- Roy reviewed the issues with the fence at the lagoons and the repairs that are needed. His recommendation is to have Desert Fence to do the repairs.

Trustee Behrendt moved to approve Desert Fence to do the repairs; Trustee Schroetel second with all voting "aye".

- F. Report on District's Financials – Carrie Zenger-Ron Wilson**
The District's financials including Budget vs. Actuals, Check register and the balances of bank accounts were reviewed.
- F. Motion was made to adjourn the public meeting for a closed strategy session to discuss the acquisition of real property, including any form of water right, and any pending or reasonably imminent litigation.**
- G. Public Meeting Reconvened**
Motion to reconvene public meeting

G. Adjourn

Trustee Wilson moved to adjourn the meeting at 5:37 P.M.



District Manager



Date