

**POWDER MOUNTAIN WATER and SEWER IMPROVEMENT DISTRICT  
PUBLIC MEETING March 26, 2019  
MEETING MINUTES**

**MINUTES OF THE PUBLIC MEETING OF THE POWDER MOUNTAIN WATER AND SEWER IMPROVEMENT DISTRICT held on March 26 at 3:00 PM at the District Office Suite 150, located at 298 24<sup>th</sup> St. Washington Blvd., Ogden, Utah 84401.**

***Trustees Present:***

James H. Harvey, Chair  
Trustee Bob Behrendt (VIA PHONE)  
Trustee Mark Schroetel  
Trustee Mike Moyal  
Trustee Ronald Wilson

***Public:***

Don Guerra

***Staff Present:***

Roy Watts, District Manager  
Carrie Zenger, District Clerk  
Blake Hamilton-Attorney

**A. Welcome** – James H. Harvey, **Chair**

**B. Public Comment**  
**No Public**

**C. Consent Items**

- 1) Request for approval of District bills to be paid.
  - Warrants #504-530 in the amount of \$ 49,438.89.
- 2) Request for approval of the minutes for the meeting held on:
  - November 20, 2018
  - December 18, 2018
  - January 15, 2019.
- 3) Request for ratification of payment to Vic's Quality Keys for \$116.66

**Trustee Schroetel moved to approve consent items 1, 2 and 3; Trustee Behrendt second with all voting "aye".**

**Trustee Wilson stated that he would like to have a commercial car wash agreement instead of a detailing.**

**D. RFQ:** Roy reviewed the process of an RFQ and the need to have an Engineer for the District to handle day to day functions and when there is the need for a larger project and RFQ will be needed. Our Engineer will keep the District on task without interruptions. This will keep costs lower.

**E. Bobcat and Overlook Standards:** Mark Miller is reviewing the Standards for the District. There is a meeting set with Wasatch Civil on March 27, 2019 to review the changes suggested.



**F. Sewer System:** There is infiltration in Sheep Creek Subdivision. The District will start inspecting the manholes to verify the flow. The District will check for sump pumps. The grinder stations are fine. Roy will meet with Delco Western to review the updating of the SCADA System. Real Time reads and cameras on the outside of the buildings. The District will need a contingency plan. The District will need to put a gravel road up to the ponds. Trustee Schroetel suggested some property for a treatment plan.

**G. Water System**

- **CCR Report:** This report is reviewed each year. The District hired an outside company to do some water sampling in the Summit area due to a bad sample taken by a Contractor. The samples came back clean.
- **State Approval for waterline funding**  
Staff attended the Department of Drinking Board Meeting on March 21, 2019. He District was approved for funding of \$1.2 million with 1% interest.
- **Frozen Mains and saddles:** There was a meeting held to discuss the issue. The Contractor, Geneva, County and Design Engineer will meet to discuss the issue and find a long- and short-term solution. Trustee Wilson stated that depending on the liability of the mains and saddles, the District should bill for their time and all expenses to the responsible parties. Trustee Harvey stated that the County will have a policy put in place for the Certificate of Occupancy. Roy will meet with Rick Glover to discuss the process.

**H. Completion of Cache County Exchange Application**

Roy spoke with Van King. They are working with Don Barnett to work on the Cache Valley Exchange. The documentation is complete , Van will be setting up the meetings and hearings with the State Engineers Office and others.

**I. Resignation of CRS Engineer as the District Engineer**

Paul Hirst has submitted his resignation as the District Engineer as of March 2019.

**J. Mark Miller with Wasatch Civil Engineer as the District interim Engineer**

Roy has recommended Mark Miller from Wasatch Civil Engineers as the District interim until the RFQ for a permanent Engineer has been submitted.

**Trustee Schroetel moved to approve Mark Miller as the District interim Engineer, Trustee Wilson second with all voting "aye".**

**K. Billing changed for lodges and hotels**

Roy stated that the District will be implementing the water usage rates starting April 2019.

**L. Economic Summit**

Trustee Schroetel will attend the Economic Summit on May 17, 2019.

**M. Amendment of Standards and Specifications**

Mark Miller is reviewing our Standards and Specifications. They will be ready for approval by May 2019 Board Meeting.

**N. Utah Water Law Training**

Staff attended the training for Utah Water Law in St. George and Roy reviewed the new laws.

**O. Meeting with County for final occupancy approval procedures**

Staff met with Angela Martin and Craig from the County Engineer's Office to review the process for final approval for Occupancy. The County will be meeting and reviewing their procedures.

**P. Meeting with Developer and District Engineer**

Mark Miller and Summit met to review and update the information so that Mark can proceed.

**Q. Open House:** Trustee Schroetel suggested doing quarterly Webinars vs. Open Houses due to many owners live out of state.

**F. Report on District's Financials** – Carrie Zenger

The District's financials including Budget vs. Actuals, Check register and the balances of bank accounts were reviewed.

**F. Motion was made to adjourn the public meeting for a closed strategy session to discuss the acquisition of real property, including any form of water right, and any pending or reasonably imminent litigation.**

**G. Public Meeting Reconvened**

Motion to reconvene public meeting

**H. Adjourn**

Trustee Wilson moved to adjourn the meeting at 5:35 P.M.

  
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Board Chairman

21 May 2019  
\_\_\_\_\_  
Date